

GUIDE FOR APPLICANTS

BACKGROUND:

The Oakley Mental Health Research Foundation is a charitable trust established from bequests to promote research and investigation into social and scientific trends in psychiatry. The Foundation is required by its charter to ensure that projects which it supports are scientifically sound and are of benefit to the community at large. The Foundation prefers to support research related expenses and does not normally fund researchers' salaries.

PROGRAMME:

To this end, the Foundation provides funds to assist groups and individuals to conduct pure and applied research in the above areas; to study existing and planned mental health delivery programmes; to subsidise publication and dissemination of findings, and to attend professional meetings.

APPLICATIONS:

It is preferred that applicants use the Foundation's application form which is designed to allow applicants to enter details and complete it on a computer. (Available in Word or Open Document text.)

Applicants proposing to conduct research should have obtained ethical approval from an appropriate ethics committee. The ethical approval is not required during the grant application process, but will be required prior to the grant being paid out.

CLOSING DATES & SUBMISSION:

Applications are considered annually by members of the Foundation with assistance from external referees where appropriate. ***Please refer to Oakley Mental Health's website for the application closing date.***

A copy of the proposal should be emailed in Word or pdf format to oakleymentalhealth@malnz.co.nz.

Receipt of your application will be acknowledged as soon as possible after it is received. A checklist to assist applicants is available from the Secretary on request.

PART FUNDING AND CO-SPONSORSHIP:

The Oakley Foundation will consider applications for part funding of projects and for co-sponsorship of projects with other funding bodies. The Foundation will view favourably projects which have attracted support from other funding agencies.

PROJECT ADMINISTRATION:

The Foundation does not administer funds which it awards. Applications for research funds should include an outline of the arrangements for administration of and accounting for funds awarded.

REPORTS:

The Foundation has a duty to ensure that projects it funds are completed. To this end, it expects to receive a summary of the research completed with its funds. This might consist of a brief formal report or a presentation to the Foundation's Board. The Foundation may retain 5% of its grant until the report is received.

FURTHER INFORMATION: is available from:

The Secretary:

Esther Ling

Phone 09-414 0001

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Email: oakleymentalhealth@malnz.co.nz

www.oakleymentalhealth.co.nz